

**Australian  
Ethical**



# Investor Relations Policy

## Control Sheet

<b>Policy</b>	Investor Relations Policy	
<b>Location</b>	R:\Corporate Information and Resources\Final Policies and Procedures\	
<b>Date Effective</b>	29 June 2017	
<b>Approved By</b>	AEI Board on 23 May 2023	
<b>Regulatory References</b>	ASX Corporate Governance Principles and Recommendations (4 <sup>th</sup> Edition) Principle 6	
<b>Review Requirement</b>	Biennial Review	
<b>Modifications</b>		
<b>Authority to Modify</b>	AEI Board	
<b>Date of Modification</b>	<b>Brief Description of Modification</b>	<b>By</b>
June 2017	First edition	Tom May General Counsel/Company Secretary
February 2019	Second edition	Reviewed by Nick Parkin, Company Secretary
May 2021	General review	Tom May, Company Secretary Mel Hill, Investor Relations
May 2023	General review	Mel Hill, Head of Business Performance & Investor Relations

# Investor Relations

## 1. Background

The objective of this Policy is to promote and facilitate effective two-way communication with the Company's shareholders and other financial market stakeholders to allow them to gain a greater understanding of the Company's business, governance, financial performance and prospects.

This policy applies to the Australian Ethical Investment Limited Group (ASX:AEF) including its directors, employees and contractors.

## 2. ASX Announcements

As a listed company we comply with our continuous disclosure obligations. We do this by releasing market announcements to ASX. The main categories of announcement we release include:

- Half year and annual financial results
- Half year and annual shareholder presentation and analyst presentations
- Quarterly updates on our Funds under Management
- Annual & Sustainability Reports
- Investor Updates
- Substantial Shareholder Notices
- Earnings Guidance (as required)

Copies of all announcements released to ASX are available in the Shareholder section of our website ([www.australianethical.com.au](http://www.australianethical.com.au)).

## 3. Company Website

Our website ([www.australianethical.com.au](http://www.australianethical.com.au)) has been designed to provide information about the Company including an overview of our business, our history and the Ethical Charter that guides our approach to investment.

Our website also includes information about our corporate governance including:

- a. The Constitution, Board and Committee Charters;
- b. A number of Group Policies;
- c. Names, photos and brief biographical information for Directors;
- d. Annual & Sustainability Reports\*;
- e. The Corporate Governance Statement;
- f. ASX announcements;
- g. Contact details for enquiries from investors, analysts and media.
- h. Contact details for the company's security registry, and

i. Proxy voting policy and records

\* The Annual report is released to ASX and made available on our website. Investors may request a hard copy of the report to be posted to them.

## 4. Shareholder meetings and enquiries

Twice a year, following the release of the half-yearly and annual results, we conduct an investor briefing via conference call and webinar. A recording of the audio is published on our website, together with the shareholder and analyst presentations. The shareholder and analyst presentations are released to ASX prior to the investor briefing.

From time to time, we also conduct briefings via broker hosted meetings to investors, analysts and other financial market participants.

We endeavour to meet with shareholders on request and respond to enquires in a timely manner. A dedicated Investor Relations email address is available on our website on the Contact page for communications with shareholders and other financial market stakeholders.

We conduct a number of one-on-one briefings to discuss operational and financial performance with investors. These briefings generally occur post release of results. These discussions are based on information that has been previously released to ASX.

The purpose of these meetings is to enable the investment community to gain an understanding of the Company.

We will not hold meetings with analysts and investors within the Company 'blackout' period, which commences at 4pm on the last trading day of the half-year and financial year end and finishes 2 trading days after the release of the half year and full year results.

## 5. Annual General Meeting

Our Annual General Meeting provides shareholders with the opportunity to:

- hear directly from the Board and Managing Director
- ask questions of the Board, Senior Management and the external auditor including submitting questions by email ahead of the meeting if they are unable to attend in person or if they feel more comfortable submitting a question in this way.
- vote on shareholder resolutions recommended by the Board (through direct voting, by proxy, in person, online, by mail or by fax)

The Company endeavours to actively engage with shareholders at its Annual General Meeting, and encourages attendance and participation at its meetings.

The Company provides information in the notice of meeting sent to shareholders that is presented in a clear, concise and effective manner.

All resolutions are put to a poll.

An audio recording of the AGM may be made available on the Company's website.

## 6. Electronic Communications and Social Media

We use a number of social media channels including Facebook, LinkedIn, Twitter, Instagram, blogs and email to communicate with the world, including investors. Anyone who is interested is encouraged to subscribe to receive communications and alerts via email.

We talk about our major advocacy and engagement activities on these channels and actively engage and respond to investors and other interested parties in relation to matters of concern or interest to them.

Investors and market participants are also invited to contact us directly through the dedicated email address: [enquiries@australianethical.com.au](mailto:enquiries@australianethical.com.au) or the investor relations email address: [AEF\\_Investor\\_Relations@australianethical.com.au](mailto:AEF_Investor_Relations@australianethical.com.au)

Shareholders are given the option to receive communications from the Company and to communicate with it and its share registry electronically. The company encourages electronic communication because of its lesser impact on the environment.

## 7. Related Documents

Related documents include:

- Ethical Charter
- Code of Conduct
- Continuous Disclosure Policy
- Share Trading Policy

## 8. Review

This Policy is reviewed biennially.